



How to Start a PGA HOPE Program



Open Enlistment Period for all Programs is November 1 – January 31

Thank you for your interest in starting a PGA HOPE Program. The steps below are provided as a guide for what is entailed in the process for Sections and Professionals. PGA Professionals' first point of contact must be their Executive Director to learn about opportunities available within their Section.

Step 1: Secure Approval

- PGA Section must submit a MOU (Memorandum of Understanding), signed by Section Executive Director and Lead PGA Professional, for the proposed Program to PGA REACH
 - Section Lead must be identified
 - Projected budget must be submitted
 - Lead Professional, Host Facility, and tentative dates must be identified
- Approval of new programs will be provided by PGA REACH no later than March 10

Step 2: Instructor Training

- PGA REACH will provide a PGA HOPE Training Session once the program is approved
 - PGA REACH will cover costs associated with the training
 - The training session outlines best practices on teaching individuals with disabilities, adaptive equipment suggestions, and accommodations for Post-Traumatic Stress, Traumatic Brain Injuries and other injuries.
 - PGA Professionals who attend will receive 6 Required MSR Education Credits.

Step 3: Recruiting Veterans

- Following program approval, the PGA HOPE Military/Veteran Liaison will work with you to develop relationships with local VA Hospitals and veteran organizations.
- Recommended introductory PGA HOPE Clinic hosted by the Section.

Step 4: PGA HOPE Program

- A program is recommended to be 6-8 weeks, 2 hours each class, once a week
- You can have multiple sessions within your program
- Recommended graduation ceremony/golf event at conclusion of each session

Step 5: Section Administrative Requirements

- Budget Submissions each year during Open Enlistment Period
- Tracking of Professional participation
- Tracking of Veteran participation
- Post Program Summary Report and Expense Reporting

Support Provided by PGA REACH

- Financial support to Sections operating PGA HOPE Programs
- Assistance in establishing and building relationships with the Veterans Administration
- PGA HOPE Professional Training Session
- Access to the PGA HOPE Hub that houses all the tools necessary to operate a successful program. Including: SOP's, lesson plans, templates, timelines, and more
- Public relations support