



PGA

Southern California

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GOLF FACILITIES BEST PRACTICES & PROCEDURES FOR REINTRODUCTION TO THE GAME AND BUSINESS OF GOLF

These guidelines are for consideration and review by the respective Agency. Below is the preliminary draft for these guidelines to reintroduce the game and sport of golf, in a safe and gradual means, as a recreational and rehabilitative activity for the community. The golf operators and staff are responsible and dedicated to the safety and well-being of the citizens of the community.

These guidelines for reintroduction are:

- Golf cars, if allowed, must be power washed, bleached and disinfected BEFORE and AFTER each round. Steering wheels, seats, arm rests, cup holders, ball washers, sand bottles and bottle holders, package openings and baskets gear directional levers and switches, keys and key tags must be disinfected prior to any use.
- Hand carts/trolleys, if allowed, are to be sanitized with disinfectant.
- Tees, towels and coolers and bottled waters have been removed from golf cars.
- Scorecards and pencils will not be placed or attached on and to the golf cars and will be issued on request from golf staff.
- Records must be maintained regarding the disinfection, sanitizing and proper cleaning of each golf car. It is recommended a sticker be placed, in a visible location, with the date and time the golf car has been sanitized and disinfected.
- A disinfectant station must be available inside the golf car storage area.
- Facility staff may use a golf car for job purposes and no more than one person in the golf car at any time.

GOLF COURSE PROCEDURES

- Golfers only, other than maintenance staff or golf course control staff, on the golf course; private courses, no guests; no caddies in first phase of opening.
- Golf play shall be limited to groups of four, or less, and social distancing of at least 8 feet must be maintained at all times.
- One member of the golf staff, at one time, shall monitor tee #1 and that staff person shall wear a mask and disposable gloves and maintain a social distance of at least ten feet from the next person and no body contact. The staff person shall inform the golfer of the named safety practices and the procedures when the round of golf is completed.

- Scorecards and pencils will be available on request only and shall be taken from the property by the golfer (s) at the completion of their round of golf.
- All play on the golf course will start at hole # 1 to eliminate cross-over and to maintain safe distancing.
- Golfers must walk during the initial phase of reintroduction with the exception of meeting ADA requirements.
- If golf cars are allowed and available, only one golf car will be issued per person unless two riders of an immediate family (defined as spouses, children of spouses or parents of the spouses and grand parents of spouses children. One golf cart per person is preferred practice and the golfer must handle their own equipment.
- Hole liners on the putting greens shall be modified, such as raised above the level of the putting surface, to prohibit golfers from touching the liner in any case. Ensure that the golf ball when struck to the hole/liner is deflected and the golfer retrieves the golf ball following that stroke. Once a golf ball strikes the raised hole liner, the stroke is deemed holed. It is recommended no metal hole liners are used.
- The flagstick is NOT to be removed from the hole for any reason.
- All rakes and golf ball washers shall be removed from the golf course.
- If the sand in a bunker is disturbed and affects the lie of a golf ball, golfers may pick up their golf ball and smooth the sand with their foot or hand the replace the golf ball as near as possible to the original lie, in the bunker.
- On course food and beverage services shall be limited to take away only. The attendant must wear a mask and disposable gloves and maintain the safe distance and with no bodily contact with the customer.
- The practice putting green may be open and all hole markers have been removed and the hole liners have been modified or raised above the level of the green to deflect golf balls and remove the risk of contact with that surface. Golfers using the putting green, for a maximum of five minutes, must use their own golf balls and be at the least ten feet away from the next golfer and shall not have any bodily contact with that other golfer unless an immediate family member as defined in the golf car section.
- Restrooms on the golf course will remain open for single occupancy, cleaned and sanitized every two hours while open and sanitized prior to opening and closing daily. A chore sheet in the restroom to show the times of the day the restroom was cleaned is required. If practicable, the doors for the restroom will remain open

PRACTICE RANGE

- The practice range is for warm-up only and no extended practice sessions and is limited to 15 practice golf balls per individual.
- Warm-up time is available within 30 minutes of the golfer's scheduled tee time
- Hitting stations on the practice range will be placed to maintain safe distancing. Each station shall be 8 to 10 feet wide with six feet between each marker defining a hitting area.
- All other practice areas such as chipping greens and practice sand bunkers shall be closed

- Practice balls will be thoroughly cleaned with soap, bleach or disinfectant after each pick of the range and prior to distribution to customers. Practice balls shall be staged near the hitting area.
- All range staff attendants MUST wear disposable gloves and facemasks.
- No rental or demo equipment shall be available.
- If practice ball dispensers are utilized, all public areas on the dispenser, that will be touched, must be clean, sanitized and disinfected. A disinfectant station must be adjacent to the dispenser and near the practice range spaces.
- Golfers are responsible for cleaning their own equipment.
- Practice ball containers must be washed, sanitized and disinfected following each use by a customer.

GOLF PROFESSIONAL SHOP AND CLUB AND GOLF OPERATIONS

- Golf shops and clubhouses should be closed and locked and not available for entry by golfers, only by one staff member per work shift and in their own ten foot square space at the entrance of the building or through a sliding window. That, and any, staff person must wear a facemask and disposable gloves and shall not make any bodily contact with the customer.
- The golf professional staff person on duty shall have limited duties including answering the telephone, emails, processing golf time requests and payments on-line. This staff person may process special orders and will have the responsibility to place and account for the golfers needs as defined by these guidelines.
- All fees and costs must be paid in advance through on-line sources. No payment shall be made or accepted at the golf facility.
- Essential golf items, such as golf balls, gloves, weather protection and headwear must be ordered in advance and then the disinfected items will be placed, with the customer name, outside the professional shop.
- Wipe down, with disinfectant, all human contact areas at least every two hours.
- No tables and chairs should be present to allow people to sit and congregate.
- If food and beverage is available, the service shall be take-away only. The order must be placed, with customer name on the item (s) outside the professional shop in order to keep the customer at one, or limited, pick up points. Food and beverage must not be consumed in the public/any operations area. A customer must take the food and or beverage home or consume on the golf course. Food disposal containers shall be placed on the golf course starting with the starting tee and the practice range, if open.
- All seating areas shall be removed or cordoned off to eliminate gathering and keep the risk of contamination away.
- ONLY one person in the group may check in and golfers must maintain at least 8 to 10 feet of social distance between them.
- Send an email the day before the guest arrives notifying them of their golf reservation, facility guidelines and reminding them of the safety and health best practices and expectations when they play golf.

- Access to locker rooms is prohibited. Cleaned and sanitized restrooms may be available for use as long as cleaning and sanitizing procedures are met. To ensure so, a chart with the cleaning time segments must be posted.
- There shall be no shoe cleaning services available.
- All golfers are required to have a golf time and golf times shall be limited and maintain 15 minute intervals per tee times.
- Most facilities have limited hours for golf each day.
- Keep facility website UPDATED with the most current information and expectations for access and safety guidelines.

OUTSIDE SERVICES STAFF PROCEDURES

- Bag room areas will be cleaned and disinfected frequently.
- All outside service staff will wear disposable gloves and safe facial masks. If a staff person makes hand contact with a customer or visitor in any manner, the gloves must be disposed immediately.
- Golfers must place their own golf bags on their golf car. Outside services staff **MUST NOT** touch a golfer, a golfer's golf bag or equipment at any time. There will be no bag drop stations or locations on site.
- Staff **SHALL NOT** provide transportation to any golfer or visitor.
- Equipment storage must be suspended and all golfers must take their equipment home with them.
- Staff members shall refrain from shaking hands, or any bodily contact, with golfers and visitors.
- No handling of customer's golf bags and equipment at **ANY TIME**.